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## ELEMENT 2.6, FINANCIAL SUPPORT FOR CME OPERATIONS

As a service to its academic community, Childrens Hospital Los Angeles (CHLA) Office of Continuing Medical Education (CME) provides the CHLA faculty and community physicians with complimentary CME programming. Similarly, the CME program offers low cost programming to community physicians and healthcare professionals. This policy applies only to CHLA CME approved programs.

In order to maintain and increase the level of programming offered, the Office of CME must obtain additional funding for its operations. The policy on Financial Support for CME Operations is as follows:

- The Office of CME is responsible for all financial accounting of approved CME events. All funds must be processed through the Office of CME. All departments and divisions receiving financial support from a commercial supporter, or any other type of donation(s) for CME programming, must refer contact of supporting agency/agencies to the Office of CME or provide appropriate information on contact name, address, phone number, company name, and amount of pledged support prior to the initiation of any CME event.
- The Office of CME will negotiate or request additional financial support in consultation with departments towards the operation of the Office of CME based on the actual cost of the event.
- Funds obtained from commercial sources will be used to provide increased operational support of events and to support new programming initiatives.
- Sponsoring departments and divisions are financially responsible for any expenses and/or losses as a result of their CME events.
- The Office of CME may provide financial support to undertake new initiatives. The Office of CME will negotiate with the sponsoring department in advance to share in surpluses that are generated.